

PROCEEDINGS OF THE PRINCIPAL, S.G.K.GOVERNMENT DEGREE COLLEGE, VINUKONDA, PALNADU DISTRICT

Present: Dr.K.Srinivasa Rao,M.Com.Ph.D

RC NO: Spl/2023-24

Date:26-07-2023

Sub: S.G.K.Government Degree College-Vinukonda-Ward mentor & mentee system-Entrusting ward Proctor/Mentor duties to teaching staff - Orders Issued.

In accordance to the UGC/NAAC guidelines, ward mentor and mentee system has to be followed in the UG Institutions. In this Connection, the teaching faculty has been nominated as the class Proctors/Mentors for the respective classes as mentioned in the following table during the Academic Year 2022-23:

S.NO	CLASS	NAME OF THE FACULTY	DESIGNATION
1	III BZC	RAMAKISHORE BEHARA	Lecturer in Zoology
2	III MPC	R. Srinivas	Lecturer in Mathematics
3	III B.A (HEP)	S. Kavitha	Lecturer in Political Science
4	III B.A (OEP)	S. Srinivasa Rao	Lecturer in English
5	III MPCS	B.NAGESWARA RAO	Lecturer in Physics
6	III MSCS	CH. SRIMANARAYANA	Lecturer in Mathematics
7	III B.Com (Comp)	CH.HARI BABU	Lecturer in Hindi
8	III B.Com (Gen)	CH.VIJAYA KALPANA	Lecturer in Commerce
9	IIBZC	G. MANIKUMAR	Lecturer in Botany
10	II MPCS	D.SHIVAPHANEEDRA	Lecturer in Comp Science
11	II B.A (HEP)	S.RAMAYOGAIAH	Lecturer in History
12	II B.Com (Gen)	M.JAGADEESH	Lecturer in Commerce
13	II B.Com (Comp)	DR.G.SWARNALATHA	Lecturer in Telugu
14	I B.Sc (Chemistry)	V.BALAYESU	Lecturer in Chemistry
15	I B.Sc (Computer Science)	K.V.S.Koteswara Rao	Lecturer in Chemistry
16	I BA (Economics)	G.ANJALIAH	Lecturer in Economics
17	I B.Com (Gen)	K.KOTESWARA RAO	Lecturer in Commerce
18	I B.Com (Comp)	A.Ramana Babu	Lecturer in Computer Applications

The teaching faculty have to consolidate the attendance of their respective classes monthly and intimate the consolidated monthly attendance to the students in the first week of the next month. They are also directed to consolidate semester wise attendance and submit to the office/examination cell. They are further instructed to take up all the responsibilities of their respective classes such as mentoring the students, solving, redressing their grievances of the students, distribution of hall tickets, collection of feedback forms etc., and maintaining the decorum of the college.

Copy to:

- 1.The Convenor, Central Admission Team
- 2.All the Convenors, Program wise Admission Team
3. The Coordinator, IQAC
4. The Office of this college
5. Spare Copy


PRINCIPAL
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VINUKONDA-522647
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